



Neatishead, Salhouse & Fleggburgh Federation

Admissions Policy

*Our schools aim to be happy and safe places where everyone shares a love of learning.
Our Christian core values of respect, responsibility, courage, trust, perseverance and
compassion underpin all we do.*

'Soar on Wings'

Formally adopted by the Governing Board	
On	March 2021
Chair of Governors	J Gay
Date for review	January 2022
Responsibility	Full Governing Body

Our school is the secure base from which we 'soar on wings' to realise our ambitions.

Through valuing one another and the world in which we live, we flourish.

Through providing rich opportunities, we can imagine fulfilling futures.

Through a shared love of learning, we transform lives.

Statement of Intent

At Neatishead, Salhouse & Fleggburgh Federation Primary Schools we welcome all pupils, irrespective of faiths, cultures, races, disabilities or family backgrounds.

We admit our pupils' in-line with the Equality Act (2010), School Admissions Code (2014), the School Admission Appeals Code (2012), Human Rights Act (1998) and the School Standards and Framework Act (1998).

Local schools

- If you live in the village of Neatishead, Barton Turf or Irstead, Neatishead is your local school.
- If you live in the village of Salhouse, Salhouse is your local school.
- If you live in the village of Fleggburgh, Fleggburgh is your local school.

Pupil numbers

As all three schools are small our classes may consist of children from two or more school years. The maximum class size for reception and key stage one is 30, unless there are exceptional circumstances, and for other classes, we would expect the maximum class size will normally also be 30.

All three schools in the federation are voluntary controlled schools. As voluntary controlled schools, the statutory Admissions Authority responsible for admissions to the schools is the Local Authority, Norfolk County Council. The remainder of this document sets out below extracts of their policies on admissions, but please check at the [2020-21 Admissions](#) page for up to date and further details. Please note these are generic policies that apply to all similar schools and none of our federation schools presently has a Specialist Resource Base on site.

When does a child start school?

- *If your child was born between 1 September 2016 and 31 August 2017, they are due to start school in reception class in the school year starting September 2021. Children must be offered a full-time place from September 2021.*
- *Parents are entitled to defer their child's admission or request that their child attend on a part-time basis. By law, children must start statutory education full-time no later than the beginning of the term following their fifth birthday.*

Important

- *You will need to make an application for a reception class place, even if your child currently attends a nursery class at the same school*
- *Attendance at a nursery attached to a school does not normally give you any priority for a place at that school*

Oversubscription rules for admission to Reception classes in community and voluntary controlled schools for children due to start school in September 2021.

If there are more applications for places than there are places available, the Local Authority will give priority to children living nearest to the school, according to the following rules in this order of priority:

Children who are due to start school and:

1. *have an EHCP or statement of special educational needs naming that school*
2. *children in public care, have been adopted from public care or adopted from abroad who are due to transfer*
3. *live in the catchment area and who have a sibling attending the school at the time of their admission*
4. *live in the catchment area who have a brother or sister attending the feeder junior school*
5. *have a disability and live in the catchment area (Appropriate professional evidence will be required to confirm the disability)*
6. *live in the catchment area*
7. *have been allocated a permanent place at a Specialist Resource Base attached to the school. (Places allocated by Norfolk County Council's Placement panel)*
8. *live outside the catchment area who have a brother or sister with a statement of special educational needs attending the school at the time of their admission*
9. *live outside the area served by the school who have a brother or sister attending the school at the time of their admission*
10. *live outside the catchment area who have a brother or sister attending the feeder junior school*
11. *have a disability and live outside the catchment area (Appropriate professional evidence will be required to confirm the disability)*

12. *children of staff*

a) where a member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or

b) the member of staff is recruited to fill a vacant post for there is a demonstrable skill shortage

13. *live outside the catchment area*

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line "crow fly" basis, using Ordnance Survey data. The address will be measured from the post office address point on the property.

In the unlikely event that distance does not separate the final two or more pupils seeking the last remaining place, a random allocation will be used to determine who is offered the final place.

NOTE: Criteria 7 only applies to schools which have a Specialist Resource Base on site.

Feeder school priority will only apply in the first year of entry to the school.